

OVERVIEW AND SCRUTINY MANAGEMENT BOARD

Venue: Town Hall, Moorgate
Street, Rotherham.

Date: Friday, 28th June, 2013

Time: 9.30 a.m.

A G E N D A

1. Apologies for Absence.
2. To determine if the following matters are to be considered under the categories suggested in accordance with the Local Government Act 1972.
3. To determine any item which the Chairman is of the opinion should be considered as a matter of urgency.
4. Declarations of Interest.
5. Questions from Members of the Public and the Press.

For Discussion/Decision:-

6. Representations on Panels, Sub-Groups Etc.
 1. To appoint two representatives on the Members' Training and Development Panel – Currently Councillor Steele and a Vacancy.
 2. To appoint a representative on the Recycling Group – Vacancy (was Councillor J. Hamilton).
7. Scrutiny Work Programme 2013/14 (report herewith) (Pages 1 - 2)
8. Response to the Scrutiny Review of Autistic Spectrum Disorder (report herewith) (Pages 3 - 8)
9. Response to the Review by the Improving Places Select Commission of Grounds Maintenance and Street Cleansing Services (report herewith) (Pages 9 - 16)

For Information/Monitoring:-

10. Youth Cabinet/Young People's Issues.

11. Minutes of the previous meeting held on 14th June, 2013 (herewith) (Pages 17 - 21)
12. Work in Progress (Chairs of Select Commissions to report)
13. Call-in Issues - to consider any issues referred for call-in.

ROTHERHAM BOROUGH COUNCIL – REPORT TO MEMBERS

1.	Meeting:	Overview and Scrutiny Management Board
2.	Date:	28th June 2013
3.	Title:	Scrutiny Work Programme 2013/14
4.	Directorate:	Resources

5. Summary

This is the second of two reports to Management Board regarding the work programme. It aims to pull together the outcomes from discussions at the Select Commissions, however at the time of writing the Self Regulation Select Commission have not yet discussed the first report. The final version of the work programme will therefore be reported at the meeting.

6. Recommendation

- **That Members agree the final work programme, subject to flexibility around it delivery**

7. Proposals and Details

The work programme for 2012/13 was agreed early in the municipal year which gave Scrutiny a much earlier start to its work. This has been reflected in the volume of work that has been covered during the year, despite the staffing changes and reductions that have taken place.

The aim is to take the same approach this year and with this in mind Management Board agreed a headline work programme in a dedicated work planning session held at its meeting on the 24th May 2013.

During June 2013, Management Board and each of the Select Commissions have had the opportunity to discuss this programme, refine/add to it and to finally agree its format. The only Select Commission still to discuss the report is the Self Regulation Select Commission, due to meet on the 27th June. The outcomes of this discussion will be reported verbally at the meeting.

The result of discussions so far:

- General endorsement of the proposed work programme
- Additional items have been proposed by Improving Places and Health
- A discussion on local procurement to be held by OSMB prior to allocation to Improving Places or Self Regulation
- All reviews and items to be focused on the achievement of outcomes

The final work programme will be reported at the meeting on the 28th

8. Finance

No direct financial implications.

9. Risks and Uncertainties

The development of a clear work programme maximises the potential for Scrutiny to have an impact and mitigates against the risk of using resources with little impact or outcome. It does, however, need to maintain flexibility to allow for uncertainties to be accommodated within the planning process. The work programme should begin by July 2013 to ensure the best chances of it being completed in time.

10. Policy and Performance Agenda Implications

The Scrutiny work programme aims to add value to corporate priorities by addressing key policy and performance priorities. These are taken into consideration when defining the work programme on an annual basis.

11. Background Papers and Consultation

Contact Name:

Deborah Fellowes, Scrutiny Manager ext 22769

ROTHERHAM BOROUGH COUNCIL – REPORT TO MEMBERS

1. Meeting:	Overview and Scrutiny Management Board
2. Date:	28th June 2013
3. Title:	Scrutiny Review of Autistic Spectrum Disorder
4. Directorate:	Neighbourhoods and Adult Services

5. Summary

This report sets out the response to the findings and recommendations of the scrutiny review of Autistic Spectrum Disorder in Rotherham.

6. Recommendations

That Overview and Scrutiny Management Board notes all the recommendations in the review.

7. Proposals and Details

The review was requested by the Cabinet Member for Children and Young People because of the apparent high levels of diagnosis of Autistic Spectrum Disorder (ASD) in Rotherham. This was identified in a report to the Cabinet Member and was explored further in a position paper to the Health Select Commission in July 2012. It was agreed at this meeting that a full review would be required and this would investigate the steady increase in diagnoses within the last 10 years.

The overall aim of the review was to achieve a better understanding of patterns of ASD in Rotherham, leading to the development of appropriate support and assistance to families affected by it. It was understood that the review took place in a climate of budget reductions and therefore also wanted to look at the potential for more effective use of existing resources.

The four stated objectives of the review were to consider, as follows:

- The reasons for the higher diagnosis rates
- Services required at diagnosis stage and after
- 16+ support and transition
- Budget implications

The review was therefore structured around these four objectives, with a dedicated meeting held for each one and evidence presented around these four headings.

Key messages that came out of the review are as follows:

- Early intervention and prevention work is key for children with ASD
- Mental health needs of children and adults with ASD can arise because of the lack of support
- Lack of clarity about where the lead of support lies – Education, Health etc
- Family and home support is a gap in provision
- It is difficult for many parents to make sense of all of the different agencies that are involved in this area of work
- There has been significant progress made with this area of work and this needs to continue with clear leadership and direction.
- To ensure the best outcomes for children and young people with ASD, parental voice and influence is absolutely crucial
- All of the recommendations formed as part of this review are about more effective use of existing resources, achieving better value for money and becoming better organised in delivery of support. It is the view of the review group that there should not be a need for additional resources to implement the recommendations

8. Finance

It was the opinion of the Review Group that the recommendations being forwarded can be implemented without any additional resources being required.

9. Risks and Uncertainties

The review group found that there is a lot of provision to support for children ASD, however, resources are not being used effectively in all cases. There is also some confusion about how and where to access these services. This has created a level of uncertainty around this agenda and it is the intention of the review groups via its recommendations to address this.

10. Contact

Deborah Fellowes
Scrutiny Manager

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john.radford@rotherham.gov.uk

Cabinet's Response to Scrutiny Review – Autism Spectrum Condition

Recommendation	Cabinet Decision <i>(Accepted/ Rejected/ Deferred)</i>	Cabinet Response <i>(detailing proposed action if accepted, rationale for rejection, and why and when issue will be reconsidered if deferred)</i>	Officer Responsible	Action by (Date)
That the Autism Communication Team (ACT) continue to coordinate the monitoring and intelligence of ASD rates of diagnosis in Rotherham, and partner agencies be requested to share information to facilitate this being done accurately. ACT should also ensure that partner agencies have access to this compiled information.	Accept	<ul style="list-style-type: none"> Local and Regional data continues to be collected and shared across education and health. CAMHS and LA have improved dialogue. 	Paula Williams Head of Learning Support Service	Review 12 months June 2014
That CDC and CAMHS bring forward proposals to streamline their assessment processes and reduce waiting lists. In particular transition referrals at age 5 should be the subject of a clearly documented care plan that is shared with all partners and the family.	Accept	<ul style="list-style-type: none"> CDC / CAMHS physically located in same building – overt discussions taken place re transition phase. Both CDC / CAMHS comply with DSM IV. 	Steve Mulligan Principal Educational Psychologist	Review 12 months June 2014
That the SEN reform project group be asked to implement a pilot project for the development of Education, Health and Care plans for children with a diagnosis of ASD with a view to ensuring that in the future all children with a diagnosis will have a multi-agency care plan with a lead worker allocated	Accept	<ul style="list-style-type: none"> EHC plans are being developed by the LA group looking at Support & Aspiration under strategic leadership of DS. 	Jackie Parkin Support and Aspiration	June 2014

<p>That proposals are brought forward to develop more wrap around family support to assist with the transition between different services (particularly post 5) and at different life stages. This service should recognise the vital role that parents and carers need to play in working with and influencing service providers, and should be developed in line with the commitments in the Parent and Child Charter.</p>	<p>Accept</p>	<ul style="list-style-type: none"> • Continued work re development and understanding of multi element planning. • The principles of the Parent and Child Charter continue to be implemented. 	<p>Steve Mulligan & Claire Whiting Educational Psychology Service</p>	<p>June 2014</p>
<p>That the hierarchy of support within a mainstream setting with ACT and Educational Psychology concentrating on children with more complex needs, be formalised and further developed, including exploring the potential role of special schools to support mainstream schools with support for children with less complex needs.</p>	<p>Accept</p>	<ul style="list-style-type: none"> • The ACT Team have been aligned to the Learning Support Service. The funding of all the targeted services is under a three way review: <ul style="list-style-type: none"> ○ High Needs Block ○ Learners First Review ○ Development of Integrated Pupil Services 	<p>Steve Mulligan Principal Educational Psychologist</p>	<p>June 2014</p>
<p>That the Joint Strategic Needs Assessment (JSNA) includes a detailed and thorough assessment of the needs of children and adults with autism, including the identification of any gap in services.</p>	<p>Accept</p>	<ul style="list-style-type: none"> • The ASC Scrutiny report will form the basis of the JSNA around autism. 	<p>John Radford Director of Public Health</p>	<p>June 2014</p>
<p>In line with the JSNA, that commissioners consider the commissioning of Rotherham based service for young people (16+) with ASD over the next 5 years, building on the good practice that already exists. This would result in a reduction of out of authority placements.</p>	<p>Accept</p>	<ul style="list-style-type: none"> • Continued work re post 16 provision includes building capacity at local college, bespoke packages and joint venture partnerships with independent service providers. • Director of Safeguarding leading on work re OOA placements. 	<p>John Radford Director of Public Health Clair Pyper Director of Safeguarding</p>	<p>June 2014</p>

<p>That a local care pathway for the management of ASD in adults should be developed in line with appropriate NICE guidelines.</p>	<p>Accept</p>	<ul style="list-style-type: none"> Discussions taken place with Adult Services regarding Autism with Adults paper / pathways linked to the ASC Strategy Group. 	<p>Steve Mulligan Principal Educational Psychologist</p> <p>John Williams Adult Services</p>	<p>June 2014</p>
<p>That RMBC identifies a senior leader for the autism agenda, who is able to challenge provision and raise the status of the condition. The work should then be channelled through the Autism Strategy Group.</p>	<p>Accept</p>	<ul style="list-style-type: none"> This work is being considered during the financial year 2013/14 as part of the modernisation of the service structures around pupils' services. 	<p>Dorothy Smith Director of Schools & Lifelong Learning</p>	<p>June 2014</p>
<p>That commissioners should look at how a pathway of care can be resourced effectively and the CCG specifically whether a single diagnostic route would be more appropriate.</p>	<p>Accept</p>	<ul style="list-style-type: none"> Children and young people are diagnosed at different stages of their development. All systems must be NICE compliant. 	<p>John Radford Director of Public Health</p>	<p>June 2014</p>

ROTHERHAM BOROUGH COUNCIL – REPORT TO MEMBERS
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1.	Meeting:	Overview and Scrutiny Management Board
2.	Date:	28th June 2013
3.	Title:	Response to the review by the <i>Improving Places Select Commission</i> of Grounds Maintenance and Street Cleansing services
4.	Directorate:	Environment and Development Services

5. Summary

The report provides a detailed response to the recommendations made by the *Improving Places Select Commission* following its review of the Grounds Maintenance and Street Cleansing services.

6. Recommendations

That the Overview and Scrutiny Management Board notes the response.

7. Proposals and Details

A report on the “**effects of budget savings on the Grounds Maintenance and Street Cleansing schedules**” was presented to the Improving Places Select Commission on the 25th July 2012. The commission agreed at the meeting that a review of the services be carried out. The review was conducted over three separate meetings during November and December 2012 against the following objectives:

- To analyse the impact of budget cuts to the service
- To ensure that risk and impact assessments have been fully considered and are in place for the future
- To develop practical suggestions for improvement of the service within budget
- To consider invest to save options.

The recommendations of the Select Commission have been considered by officers, and a detailed response is attached as an appendix.

The review by the Improving Places Select Commission largely aligns with the work undertaken by officers to identify actions which mitigate the effects of the reductions in service budgets.

It is recommended that the detailed response is agreed by Cabinet and reported to the Overview & Scrutiny Management Board at its meeting on 28th June 2013.

8. Finance

There are no direct financial implications arising from the review.

9. Risks and Uncertainties

The review by the **Improving Places Select Commission** was undertaken against a backdrop of concerns that, following reductions in budgets for Grounds Maintenance and Street Cleansing, it is difficult to meet the standards that residents of the borough have been accustomed to. The recommendations and actions already taken by officers will help mitigate these concerns.

10. Policy and Performance Agenda Implications

The Grounds Maintenance and Street Cleansing services have a direct and significant impact on one of the Council’s key priorities: **Improving the environment**.

11. Background Papers and Consultation

The Cabinet Member for Waste and Emergency Planning has been consulted in drawing up the response.

Report to Improving Places Select Commission - Leisure and Community Services: effects of budget savings on grounds maintenance and street cleansing schedules. Dated 25th July 2013.

Scrutiny review: Grounds Maintenance and Street Cleansing - Review of the Improving Places Select Commission November – December 2012

Code of Practice on Litter and Refuse

Contact Name: *David Burton, Director of Streetpride,
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Cabinet's Response to Review by the Improving Places Select Commission of Grounds Maintenance and Street Cleansing services

Recommendation	Cabinet Decision <i>(Accepted/ Rejected/ Deferred)</i>	Cabinet Response <i>(detailing proposed action if accepted, rationale for rejection, and why and when issue will be reconsidered if deferred)</i>	Officer Responsible	Action by (Date)
That the options put forward as part of the initial officer review (appended to this report) that have not been explored further as part of this review be supported in principle and subject to further detailed consideration for ways of improving services and reducing costs.	Accepted	A draft <i>Street Cleansing Action Plan</i> has been produced which will be presented to Cabinet Member for Waste & Emergency Planning before the summer recess.	Director of Streetpride	July 2013
That the proposed review of schedules and the removal of the schedule in one pilot area be completed, the pilot evaluated and rolled out as appropriate. The staff involved in the pilot should be consulted as part of the evaluation.	Accepted	The change to service deliver in a pilot area (Clifton) commenced in May 2013. Further alternative service delivery options are also being evaluated.	Leisure & Community Services (LCS) Manager	September 2013
<p>That the areas detailed in section 5.1, and summarised below are subject to further detailed consideration and proposed actions reported back:</p> <ul style="list-style-type: none"> • Use of spare capacity of green waste collection operatives on a Grounds Maintenance winter schedule • Urban gardening as an alternative to shrubs 	<p>Accepted</p> <p>Accepted</p>	<p>In place – green waste collections during the winter period are now scheduled for 4-weekly and spare resources are deployed across other Streetpride functions</p> <p>A programme of shrub removal will enable this to happen; officers are working with <i>Rotherham in Root</i>.</p>	<p>Waste Manager</p> <p>LCS Manager</p>	<p>Completed</p> <p>Ongoing</p>

<ul style="list-style-type: none"> • Employment of member of staff to identify sites for alternative use/disposal 	Rejected	This work has been completed within existing resources.	n/a	n/a
<ul style="list-style-type: none"> • Waiver of legal fees for disposal of sites 	Rejected	The Council has an established policy covering Asset Transfer and the disposal of sites which are declared surplus. Exceptions will continue to be considered on a case-by-case basis.	n/a	n/a
<ul style="list-style-type: none"> • Promotion of Streetpride's grounds maintenance service to schools 	Accepted	In place – schools have been contacted to make them aware of the availability of the Grounds Maintenance service, quotes have already been provided and will continue as contracts become available.	LCS Area Manager	Ongoing
<ul style="list-style-type: none"> • Opportunities for grass retardant spraying 	Accepted	Three sites across the borough have been identified – one highway verge, one roundabout and one green space.	LCS Area Manager	Completed
<ul style="list-style-type: none"> • Dealing with over grown rural junctions 	Rejected	Sight lines are scheduled for 6 cuts/year, and this is supplemented with monitoring by Highways Inspectors	n/a	n/a
<ul style="list-style-type: none"> • Consortium for purchase of equipment 	Accepted	Most equipment is provided through existing contracts which terminate in 2015. Options will be evaluated for future procurement at the appropriate time.	LCS Manager	Ongoing
That the Council considers the adoption of a Town/Village centre standard for Grounds Maintenance and Street Cleansing that focuses resources in these areas using the Parish Network where appropriate.	Rejected	<p>The basic approach that is already used is to provide the same outcome from the service. This proposal does not therefore fit in with the principle of targeting resources to areas of most need, and does not reflect the level of reports received through Streetpride Connect. In addition some townships already benefit from the use of a 'lengthsman' to match resources to need.</p> <p>An increased focus on village centres would involve the withdrawal of resources from other areas which inevitably means that standards 'where people live' would be reduced.</p>	n/a	n/a
That, subject to a positive full evaluation of the pilot, the Council purchasing further Billy Goat machines as and when resources allow.	Accepted	A full review of equipment is included in the Street Cleansing Action Plan, and will be completed this summer.	LCS Manager	September 2013

<p>That the response times for racist and homophobic graffiti is changed from 4 hours to 24 hours, to allow greater flexibility of resources and ensure this target can be met.</p>	<p>Accepted</p>	<p>In place</p>	<p>LCS Manager</p>	<p>Completed</p>
<p>That a study is completed to identify the most effective use of diminishing staff resources</p>	<p>Accepted</p>	<p>This is already included in the Grounds Maintenance and Street Cleansing Action Plans</p>	<p>LCS Manager</p>	<p>September 2013</p>

<p>That customer contact is improved by the following and that this information is used to inform the Town/Village Centre standard:</p> <ul style="list-style-type: none"> Recording contacts with geographical information to gather intelligence on trends and patterns. Weekly lists of big works and schemes Monitoring of standards and reporting back to customers who complain 	<p>Accepted</p> <p>Accepted</p> <p>Accepted</p> <p>Partially accepted</p>	<p>A review of Customer Services systems is being undertaken across Streetpride which will improve processes.</p> <p>In progress – reports have been set up to enable analysis of trends and targeting of resources</p> <p>In place – this has been posted on the Council’s website for a number of years</p> <p>All complaints receive a formal reply as part of the corporate system. Responding to every report/request is not possible with current systems unless additional resources are provided.</p>	<p>LCS Manager & Performance Officer</p> <p>n/a</p> <p>Service Improvement team</p>	<p>Ongoing</p> <p>January 2014</p> <p>n/a</p> <p>tbc</p>
<p>That ways to involve the community and generate civic pride are explored including:</p> <ul style="list-style-type: none"> The development of an accredited volunteer scheme. Making the right tools for the job available for members of the community who wish to assist with neighbourhood tidying Consideration of how the Streetpride Champions initiative could be re-invigorated or replaced. Councillors and staff to become eyes and ears in the community 	<p>Accepted</p> <p>Accepted</p> <p>Partially accepted</p> <p>Accepted</p> <p>Accepted</p>	<p>Work is in progress to establish a Volunteer Bureau to support services across all Council services. An initial report will be made to SLT this summer.</p> <p>The operation of some equipment requires (accredited) training and may not be appropriate for use by volunteers. Basic equipment such as litter pickers is already provided.</p> <p>In progress – a review of the role of SP Volunteers commenced earlier this year.</p> <p>The ‘not my job’ initiative is being re-launched with LCS Staff including awareness training on Child Sexual Exploitation (July).</p>	<p>Director of Housing & Neighbourhood Services/Director of Streetpride</p> <p>LCS Manager</p> <p>Service Improvement Officer</p> <p>Member Development panel/LCS Manager</p>	<p>September 2013</p> <p>Ongoing</p> <p>September 2013</p> <p>Ongoing</p>

<p>That an exercise to assess over used and under used bins is completed with a view to moving existing bins in line with its findings and that the following methods are used to maintain this over time:</p> <ul style="list-style-type: none"> • Staff on the ground to monitor usage • Engagement with Planning on bins at application stages and ward members when removing bins • Monitoring of shopping areas 	Accepted	<p>In progress – initial review has been completed and is being quality checked.</p> <p>In place In place</p> <p>In place</p>	LCS Area Manager	June 2013
<p>That Cabinet consider any ways in which the Cabinet portfolios covering this area could be clarified and simplified.</p>	Accepted	Changes were made to portfolios for the current municipal year	Cabinet	Completed
<p>That all pilots and initiatives generated as a result of this review are evaluated fully and progress is reported back to the relevant Cabinet Member.</p>	Accepted	Regular updates will be provided to Cabinet Member for Waste & Emergency Planning	Director of Streetpride	Ongoing

OVERVIEW AND SCRUTINY MANAGEMENT BOARD
Friday, 14th June, 2013

Present:- Councillor Whelbourn (in the Chair); Councillors Beck, Currie, Dalton, Falvey, Read, G. A. Russell, Sims and Steele.

An apology for absence was received from Councillor Gilding.

9. DECLARATIONS OF INTEREST

There were no declarations of interest made at this meeting.

10. QUESTIONS FROM MEMBERS OF THE PUBLIC AND THE PRESS

There were no questions from members of the public or the press.

11. LIVING WAGE

Consideration was given to a report presented by Simon Cooper, Human Resources Manager, which provided details on the Living Wage which was set independently by the Centre for Research in Social Policy at Loughborough University and updated annually in November. The rate was calculated based on assumed expenditure considered the minimum for a decent standard of living on: childcare; clothing; food and drink; household goods and services; housing rent; water; electricity; gas; Council Tax; personal goods and services; social and cultural participation; and transport.

To be accredited as an official Living Wage Employer (205 employers as of 18th April, 2013 from across public, private and voluntary and community sector employers, less than 1% of larger companies across the United Kingdom), an organisation must satisfy four basic criteria:-

- Pay all its own staff at least the Living Wage.
- Commit that within six months of the annual uprating of the Living Wage, its pay rates would be uprated accordingly.
- Demonstrate progress towards requiring any contractors it had to do the same.
- Have a plan in place to work with any remaining contractors to get them to pay the Living Wage.

The number of Councils in England and Wales now paying or committed to pay a living wage as of 15th February, 2013 had risen to 37 (this represented 9% of all Councils).

The implications of a migration to the level of the Living Wage would be significant for our overall job evaluated pay structure and overall costs and budget pressures. Potentially additional costs could be passed on to other departments as the majority of the relevant jobs affected work in

Traded Services. An indication of potential costs and benefits was outlined and set out in detail as part of the report.

All jobs have undergone recent job evaluation which has determined where they were positioned on the overall pay and grading structure, thus there would be an impact on pay differentials and this may pose some risk of challenge in respect of equal pay.

Full time employees could potentially benefit from an increase of up to £46 per week, however, for some employees Social Security benefits such as Working Family Tax Credit or Pensions Credit would be affected.

For employees in receipt of benefits a £4 per week increase results only in a £1 increase in 'take home pay' after tax, national insurance and consequential benefit reduction. In the case of single parents a larger gross increase of £10 per week was required for the £1 increase in 'take home pay'.

It was not considered currently affordable to implement the Living Wage, without offset measures to restructure the current pay and reward framework. Any move to address pay levels at lower levels would need to be compensated by savings achieved through service changes, job reductions and/or changes to terms and conditions. The impact of future pension reforms would also augment the overall pay bill significantly.

A discussion and a question and answer session ensued and the following issues were raised and subsequently clarified:-

- On-going discussion with Trades Unions on matters relating to pay and conditions.
- Mitigation of risks and the impact of welfare reform.
- Potential impacts on individuals.
- Meeting the costs in schools and the moves towards academy status.
- Adoption of the Living Wage in Whitehall.
- Planned visit and information gathering from Islington.
- Pay inequalities and effect of Living Wage on Job Evaluation.
- Families Income Supplement – exemplar in Rotherham.
- Encouragement of local contractors to adopt the Living Wage.
- Procurement process and the potential negatives for small and medium sized enterprises.
- Equality impact assessments and the risk of legal challenges.
- Breakdown between part and full time workers and the potential impact on pay bands.
- Types of jobs and bands affected by the potential implications of the Living Wage.
- Calculation of the Living Wage based on assumed expenditure.
- Regionalised national pay.
- Adoption of recommendations arising from the Scrutiny Review

undertaken by the Self Regulation Select Commission.

Resolved:- (1) That the report be received and the contents noted.

(2) That a further update report be submitted to the Overview and Scrutiny Management Board in due course, with an invitation to attend extended to the Deputy Leader.

12. ANNUAL REPORT

Consideration was given to a report presented by Deborah Fellowes, Scrutiny Manager, which provided some early proposals for the Annual Report for 2012/13 and aimed to allow the Management Board to discuss and approve format and content at a draft stage.

The proposed format for this year was to review further back than just the last year and to look at some of the key areas of work over the last few years, focusing on the difference that Scrutiny had made. The aim was to provide some tangible outcomes that have been achieved and could be directly attributable to the work of Scrutiny, providing good added value to the work of the Council.

The Management Board were invited to comment on this and also flag up any key issues which they would like to see included in the report. Members are asked to consider whether the focus is correct and whether any key issues are missing.

The report was to be completed over the next month and a final version brought to the Management Board's meeting on the 12th July, 2013. This would allow final comments to be incorporated before it was presented to full Council on the 24th July, 2013.

Discussion ensued on the format and the difficulty aligning to the previous Scrutiny Panels and current Select Commissions. It was suggested that text be inserted to confirm that certain areas of the report aligned to previous structures and that the current Chairmen provide a recap on progress at the Council Meeting.

Resolved:- (1) That the proposed format of the Annual Report 2012/13 be approved for revision and presented to this Committee on the 12th July, 2013.

(2) That the Annual Report once approved be presented to Council on the 24th July, 2013.

13. WORK PROGRAMME

Further to Minute No. 4 of the meeting of the Overview and Scrutiny Management Board held on 24th May, 2013, consideration was given to a report, presented by Deborah Fellowes, Scrutiny Manager, concerning the

proposals for the allocation of issues for scrutiny to the work programmes of each Select Commission.

A number of issues arose from the Development Sessions. Discussions had taken place with regard to a couple of omissions from the Health Select Commission's work programme and which now included School Nursing and Sexual Health.

Discussion ensued on the importance of the City Region Economy and how this could be incorporated into the work programme of the most appropriate Select Commission. Whilst it was noted that the Self Regulation Select Commission had received a presentation on employment and worklessness in Rotherham, anything to do with the regeneration strategy of particular areas fell into the Terms of Reference for Improving Places Select Commission. It was, therefore, suggested that this be undertaken jointly by the two Commissions named and tie this in somehow to commissioning and the procurement work. With regard to linking the local economy to local procurement it was agreed that this Board should receive an initial paper on this and then pass it to the relevant Select Commission.

As a result of a meeting of Cabinet, Scrutiny and the Strategic Leadership Team on the 13th June, 2013, the Chairmen that were in attendance gave an update on the relevant outcomes specific to their areas which would be incorporated in some way into the relevant work programmes and which included:-

- Domestic Violence.
- Elderly Care.
- Grass Cutting and Litter Picking.
- Carers.
- Parking.
- Customer Services/Libraries.

Resolved:- (1) That the report be received and its contents noted.

(2) That the work programmes of each Select Commission for the 2013/14 Municipal Year be endorsed.

(3) That the arrangements for looking at the local economy and local procurement be considered initially by the Overview and Scrutiny Management Board.

14. YOUTH CABINET/YOUNG PEOPLE'S ISSUES

There were no outstanding issues to report.

15. MINUTES OF THE PREVIOUS MEETING HELD ON 24TH MAY, 2013

Resolved:- That the minutes of the previous meeting of the Overview and

Scrutiny Management Board, held on 24th May, 2013, be approved as a correct record for signature by the Chairman.

Reference was made to Minute No. 3 (Scrutiny Review of the Council's Residential Homes) and it was suggested that Councillor Beaumont be asked to present the report at the Cabinet meeting.

16. WORK IN PROGRESS

The Chairmen of the relevant Select Commissions gave a report on progress.

Health Select Commission:-

The first meeting on Urgent Care had been carried out at Oak House.

The Commission held its last meeting at Rotherham Hospital, which incorporated ward visits. Positive feedback was received from staff and patients. Also present was the Peter Lee, Chairman of the Board, Juliette Greenwood, Chief Nurse, and Michael Morgan, Interim Chief Executive, who provided information on their spending power, collaboration with other hospitals and their hopes for a specialist area in Rotherham. They were also asked questions about staffing, if they had any concerns and morale.

Improving Lives Select Commission:-

Further work was to be undertaken on issues relating to Keeping Children Safe in Education and Children Missing from Education. A presentation had also been received on poverty in Rotherham and further discussion was to take place with the Local Strategic Partnership Manager regarding some joint work on Families for Change.

17. CALL-IN ISSUES

There were no formal requests for call-in to report.